



Healthy Africa, Empowered People!

CALL FOR EXPRESSION OF INTEREST IMPROVEMENT OF ASSET MANAGEMENT SYSTEM

1.0 About Us

I Choose Life - Africa (ICL) is a leading youth focused Non-Governmental Organizations that has significantly contributed to the realization of socio-economic development and empowerment of individuals bringing about transformative change across communities in Kenya. The organization has over 16 years' experience implementing evidence-based adolescents and youth programs in over 345 institutions of learning (Primary, Secondary and Higher learning institutions) across 25 Counties in Kenya. ICL aims at contributing towards improved life opportunities of adolescent and youth aged 10-24 using a holistic transformational model. ICL employs evidence to design and run innovative and high impact interventions to improve key indicators in health, education, economic empowerment and leadership and governance with regards to children, adolescents and youth. To ensure maximum impact, ICL utilizes a multi-sectorial approach, Quadra Helix development approach (which brings together the Government, Private sector, Academia and Civil society) to foster innovative and sustainable transformation in communities. In this model ICL envisions better health and well-being, quality education and improved livelihoods for sustainable development. In her work, ICL is guided by Vision 2030 whose objectives it seeks to cascade to counties, sub counties, wards, organized groups and households. In her sustainable and transformative service delivery, ICL invests in generation and documentation of evidence to influence policy and practice. The organization is guided by a vision of a *“Healthy Africa, Empowered People!”* and is on a mission *to improve the life opportunities of youth aged 10-24 through strategic empowerment for sustainable.*

2. Context of the Assignment

I Choose Life – Africa is currently in the process of enhancing its asset management system, and this requires the organization to document effective assets management systems. The system should be capable of accounting for all its assets to ensure good management practices and reliable records for financial reporting, repair, timely replacement and management decision making.

3. Deliverables

The following services are required under this expression of interest:

3.1 Assets verified and register updated.

3.2 Assets management system developed and implemented

3.3 Proposal for assets optimization submitted

4.0 Qualification (Consultant's Profile)

The desired consultant should have:

4.1 A professional qualification and/or experience in a relevant field.

4.2 In-depth knowledge and understanding of asset management systems.

4.3 Proven experience in strengthening asset management systems, policies and operational processes.

5.0 EOI PROPOSAL

Agencies or individuals interested in bidding for this assignment should prepare and submit a technical and financial proposal, maximum 5 pages, containing the following information:

5.1 Profile of individual/agency highlighting relevant experience including full names (s), physical addresses, telephone numbers

5.2 Proposed methodology, approaches and schedule of activities/work plan

5.3 2 Samples of previously done work

5.4 Proposed budget with a maximum working period of 10 days

5.5 2 references, with contact details, related to the past relevant work done.

5.6 CV of the firm or lead consultant

5.7 A copy of valid KRA PIN and Tax certificate of compliance

5.8 Registration documents/certificates if applying through company

6.0 TIMEFRAME

The Consultancy will run for 10 working days from when the contract is duly signed.

DATE OF SUBMISSION

The proposal and associated documents should be submitted on or before **19th March, 2021** via email to cmuroki@ichooselife.or.ke and cc bmuita@ichooselife.or.ke