



Healthy Africa, Empowered People!



**CALL FOR EXPRESSION OF INTEREST.  
GBVIE CONSULTANT - LEAD EDITOR  
21 Days**

**Curriculum for the Post Graduate Diploma in Gender-Based Violence in Emergencies**

The University of Nairobi's Institute of Anthropology, Gender and African Studies, (UoN-IAGAS) with hiring support from Kenya-based NGO, I Choose Life Africa (ICL), seeks to recruit a home-based consultant to edit/design online and distance learning materials for the soon-to-be launched Postgraduate Diploma Course in **Gender Based Violence in Emergencies (GBViE)**. The Consultant/Agency is expected to edit, format and finalize 9 modules that encompass different learning tools such as case studies, power point presentations and other interactive lecture materials over a 21-days period.

**1.0 BACKGROUND**

UoN - IAGAS in partnership with UNFPA and the GBV Area of Responsibility (AoR), intends to launch an innovative Post Graduate Diploma course focusing on Gender Based Violence in Emergencies (GBViE) in **September 2022**.

The Post-Graduate Diploma course in GBViE is designed for current practitioners in the field of GBV prevention and response and for those with a relevant background (e. g. Nursing, social work, law, etc.) who wish to transition into this type of humanitarian work. The course aims to increase the number of GBV Specialists working in humanitarian contexts and to ensure those that already work in the field have advanced knowledge of global standards. A fundamental aim of this course is to equip students with the *conceptual, analytical, and practical* skills needed to understand GBV issues in humanitarian contexts, while at the same time promoting global standards in research, policymaking, program design and implementation. The GBViE's Post Graduate Diploma course at the University of Nairobi will be implemented online using the University's distance learning platform.

**2.0 OBJECTIVE OF THE CONSULTANCY**

ICL is seeking a consultant for a 21 day assignment to ***edit, format and finalize course materials for 9 modules*** that are currently being developed by experts in collaboration with Professors at the University of Nairobi.

**3.0 PROPOSED MODULES**

- **Module 1: Feminist Principles and Approaches to GBViE -**
- **Module 2: Case Management -**
- **Module 3: Coordination of GBV Interventions in Emergencies -**
- **Module 4: GBViE Research Methodology**
- **Module 5: GBV Risk Mitigation in Emergencies**

- **Module 6: Gender Transformative Approaches to GBViE**
- **Module 7: Law and Human Rights in GBViE**
- **Module 8: Psychosocial Support and Empowerment**
- **Module 9: GBViE and Health Care**

#### **4.0 EXPECTATIONS**

The Editor will have a minimum of 5 years' experience in editing and formatting documents in English that meet global standards. The Editor will be expected to work closely with the module writers and their University counterparts who will have developed course content that promotes active learning through the use of case studies and interactive lectures among other innovative techniques. The different approaches are premised on the fact that every course is a unique combination of students, who come to the classroom with different backgrounds, motivations and intellectual capacities, all of which could present different challenges for the instructor.

#### **5.0 DELIVERABLES**

- To edit, format/design materials for the GBViE Postgraduate Diploma course at the University of Nairobi. The course is made up of 9 modules that contain various distance learning materials (eg, one complex case study with accompanying questions might constitute one hour of class time; a written exam might constitute 3 hours of class time learning etc.) The materials are being produced by a set of "experts" in each of the module topics
- To submit the first draft of edited/formatted materials to the Consultative Working Group (a group composed of GBV AoR members) for review within three weeks of receiving the draft materials from the expert consultants.
- To submit the final edited modules (after incorporating necessary changes/edits) of the materials for each module to ICL and UoN

#### **6.0 QUALIFICATIONS**

- University degree in communication studies, journalism, social sciences or a related arts and humanities field.
- Additional training in proofreading and editorial writing an asset.
- Fluency in written and spoken English
- Minimum of 5 years of proven experience in writing and editing reports and other communication materials in English. Experience working in an academic setting an advantage.
- Good interpersonal skills, including initiative, flexibility and patience.
- Organizational and coordination skills
- Strong computer skills, particularly with respect to design/formatting programs

**Location:** Home based

**7.0 TIME FRAME AND DAYS REQUIRED:** The timeframe might change slightly pending the submission of content from the expert content writers

23 Aug – 27 Aug	<ul style="list-style-type: none"> <li>• Consultants to attend a briefing session facilitated by the University's Online and Distance Learning Department</li> <li>• <b>Edit first draft of materials</b></li> </ul>	6 working days (48 hours) spread out over this timeframe
30 Aug - 10 Sep	First round of review by Consultative Working Group (CWG) and Editor	10 working days (80hours) spread out over this timeframe
13 Sep – 17 Sept	<ul style="list-style-type: none"> <li>• Editor will incorporate feedback from CWG</li> <li>• Submit FINAL edited modules to ICL and UoN</li> </ul>	5 working days (40 hours) spread out over this timeframe

**NB:** The Lead Editor is expected to attend virtual writer's consultative meetings from August to September 2021 to ensure that the content writers and Editor are working harmoniously.

The Editor will also be expected to work in an interactive process with the module writers and the Institute of Anthropology, Gender and African Studies – University of Nairobi, and GBV AoR (East Africa Region) working group to ensure the overall articulation, coherency and synergy of the final product of 9 modules.

## 8.0 RATE

- 21 days
- Daily consultancy rate will be shared with shortlisted candidates.

## 9.0 EXPRESSION OF INTEREST

Individuals interested in tendering for the editing of GBViE postgraduate diploma course materials consultancy should submit with the following information:

- 9.1 Curriculum Vitae or profile of individual/agency seeking to bid with contact details of 2 referee
- 9.2 Cover letter for expression of interest to edit the GBViE postgraduate diploma course modules
- 9.3 A copy of KRA pin number and Tax certificate of compliance (For those based in Kenyan).
- 9.4 Candidate who are shortlisted will be asked to provide examples of completed work.

## 10.0 SUBMISSION INSTRUCTIONS

The Expression of Interest - Proposal should be submitted on or before **12<sup>th</sup> August 2021** to:  
Email: [sbiwott@ichooselife.or.ke](mailto:sbiwott@ichooselife.or.ke) and cc [hr@ichooselife.or.ke](mailto:hr@ichooselife.or.ke).